

## SECTION 3 MAINTENANCE CHECKLISTS

### 3.2 | PRE-DELIVERY/ANNUAL/FREQUENT INSPECTION CHECKLIST

Model: \_\_\_\_\_

Serial No. \_\_\_\_\_

- Check each item listed below.
- Use proper operating, service, and maintenance manual for specific information and settings
- If an item is found to be unacceptable make the necessary repairs and check the "repaired" box.
- When all items are "acceptable", the unit is ready for service.
- If an item is found to be unacceptable, make the necessary repairs and check the "repaired" box. When all items are "acceptable," the unit is ready for service.



**CAUTION**  
**WORK PLATFORMS SHALL BE INSPECTED, SERVICED, AND ADJUSTED TO MANUFACTURER'S REQUIREMENTS BY A QUALIFIED MECHANIC PRIOR TO EACH SALE, LEASE, OR RENTAL, AND EVERY 3 MONTHS OR 150 HOURS, WHICHEVER COMES FIRST, AND ANNUALLY.**

Y-Yes/Acceptable N-No/Unacceptable R-Repaired N/A-Not Applicable	Y	N	R	N/A
<b>BASE:</b>				
Inspect slide tracks for damage				
All frame bolts tight				
Pump secure				
DC motors secure				
Batteries fully charged				
Tie rods secure				
<b>WHEELS:</b>				
Snap rings secure				
Bolts/nuts tight				
<b>SCISSORS:</b>				
No broken welds				
No bent beam members				
All rollers turn freely				
Retaining rings secure on pivots				
Maintenance locks: Stored and securely connected				
Scissor beam tube bolts tight				
<b>PLATFORM:</b>				
No bent rails				
No broken welds				
All rails in place/secure				
110V outlet safe/working				
Entrance gate closes freely				

Y-Yes/Acceptable N-No/Unacceptable R-Repaired N/A-Not Applicable		Y	N	R	N/A
<b>DECALS:</b>					
Legibile					
Correct capacity noted					
Proper placement & quantity.					
<b>RAILS/EXTENDING PLATFORM:</b>					
Extends freely					
Cables in place/secure					
Locks in stowed position					
Locks in extended position					
<b>FUNCTIONS:</b>					
Elevate/Lower operational (see Pre-Start Inspection for details)					
Emergency stop breaks circuits					
<b>BRAKES:</b>					
Operational					
<b>EMERGENCY DOWN:</b>					
Operational					
<b>WIRING:</b>					
Switches secure					
Contactor(s) secure					
Tight on terminals (No loose wiring)					
<b>OTHER:</b>					
Check all hoses for leaks					
Check all fittings for leaks					
Battery charger secure/operational					
When tilted past the allowable degree, unit will not elevate					
Warning horn					
Hour meter operational					
Battery indication operational					
Operator's Manual is on the unit					
Overload light & alarm sounds when overloaded (only required for annual inspection on CE Lifts)					
DATE:	INSPECTED BY:				